

VILLAGE OF PEPIN
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Equal Opportunity Provider & Employer

VILLAGE BOARD MEETING MINUTES
Monday, October 15, 2018

- 1 & 2. 7 PM President Vern Seifert called the meeting to order and roll call was taken as follows:
- | | | |
|-------------------------|-----------------|-------------------------|
| Vern Seifert, President | Damon Ellison | Carrie Arens |
| Kevin Glander | Bill Wroblewski | Jon Seifert, Attorney |
| David Brassfield | Paul Riesgraf | Cindy Fayerweather, C/T |
| | | Missy Murray, Dep. C/T |
3. Additions/Deletions: None
4. Clerks Report: Motion by Damon E., 2nd by Carrie A. to approve the Clerks Report for the September 10th and September 19th, 2018 Board meeting minutes; carried.
5. Treasurers Report: Motion by David B., 2nd by Damon E. to approve the Treasurers Report as given; carried.
6. PUBLIC COMMENTS: None.
7. Police Report: Chief Jesse Van Alstine discussed winter parking on 2nd Street in the Business area. He suggested emergency parking with notification to the properties. The golf carts will not be allowed on the streets after November 1st for the winter season. Roback property: the house has been boarded up, is safer than it was. Tickets will be dispensed with as long as it meets safety concerns. Discussion on recommendation of pursuing condemnation of the property as the house is in very poor condition and is not livable. Further discussion will be held.
8. Ambulance Report: Tina Cook reported that new tires have been put on the ambulance. The service has been busy.
9. Beach Report: Tina Cook reported that the marina workers moved the lifeguard chair. The Beach Committee met. The lifeguards will start out at \$9.00 per hour. Hours to start on Saturdays in June and Thursday through Sunday in July. She requested any remaining budget funds to be placed in a Capital Equipment account towards replacing the lifeguard chair, estimated cost of \$1500 to \$2000. Motion to approve by Paul R., 2nd by Damon E.; carried.
10. Fire Department Report: Chief Carl Gronquist reported the Department has been out on 17 or 18 fire calls this year, busier than usual. The 2003 Freightliner has passed pump test, the ladder truck needs valve work. An estimate will be received for the needed repairs. The ladder truck will be taken to Lund in November to train with Lund Fire Dept. Carl asked if a Lund Firefighter drove our fire truck, would they be covered? Clerk's office to contact insurance agency to find out. Backwoods Electric has given an estimate of \$1229 with a \$132 rebate to replace the lights in the fire hall. A motion was made by Damon E., 2nd by Bill W. to approve the installation of the lights in the fire hall; carried. Carl thanked Vern Seifert for installing the new entry doors at the fire hall, it is greatly appreciated!
11. Attorney's Report: No report other than the Roback property issues.
12. PACC Report: No report.

13. (16.1) Planning Commission Report: Mike Seifert, Zoning Admin., reported that the Planning Commission held a Public Hearing regarding a Variance request from Denay Kelly and Mike Burke to allow on street parking at 417 2nd Street for a proposed 10 room hotel construction. Opposition was received to the request, but the Planning Commission recommended to the Village Board to approve the Variance. Discussion was held, a motion was made by Bill W., 2nd by Damon E., to approve the Variance request to allow on street parking at 417 2nd Street for the proposed hotel, 6 yes, 1 no (Paul R.); carried.
14. Ordinance Committee Report: Bill W. reported that the Ordinance Committee met and proposed that 1.) ATV/UTV's may be allowed on County Roads CC & N and HWY 35. This will need to go to Public Hearing as a change to the existing ordinance. 2.) Trailer parking on streets and alleys, snowmobile/boat/lawnmower trailers will be exempt. This will need to go to Public Hearing as well. 3.) Wellhead Protection Ordinance continuing to be updated, hopefully will be completed no later than the December Board meeting.
15. Street Committee: No report.
16. TIF Committee: No report
- 16.2 Planning Commission Report: Planning Committee met and discussed sign applications from the Pepin Depot Museum and the Pepin Marina. The Committee recommended approving the sign application for the Pepin Depot Museum, motion by David B., 2nd by Carrie A. to approve, carried. The Pepin Marina application is for 3 signs. Though they exceed the sign limitations, a motion was made by Damon E., 2nd by Bill W., to approve the Pepin Marina signs application; carried.
17. Finance Committee Report: Bill W. reported that the Finance Committee will meet in November for discussion on an increase to the sewer rates, though not expected to be a significant increase.
18. Personnel Committee Report: The Personnel Committee presented updated employee job descriptions and asked the Board to review and make suggestions as needed.
19. Extraterritorial Zoning/WellHead Protection: No report.
20. Zoning Board of Appeals: Discussion held, Jon Seifert said we will need to appoint people to this committee. This will be placed on the November agenda.
21. Insurance quotes: Quotes were received from EMC Insurance and the League of WI Municipalities Mutual Insurance for 2019. EMC Insurance quote: \$36,234 and League of WI Municipalities Mutual Insurance quote: \$28963.00. The League also offered a No Fault coverage for water & sewer backup for \$1750 additional. A motion was made by David B., 2nd by Damon E., to approve changing insurance carriers to the League of WI Municipalities Mutual Insurance and to include the No Fault coverage for water sewer backups, total cost of \$30,713.00; carried.
22. Verizon Wireless Tower update: No update, other than we have a new contact person.
23. Assessor contract: Appraisal Services has provided a contract for the next 3 years. Discussion held, a motion was made by Damon E., 2nd by Paul R., to accept the 3 year contract as issued; carried.
24. Utilities: Aaron K. discussed the need to replace the Village trucks. The flatbed truck is a 1998 and the pickup is a 2003, both are not in good condition. This will be discussed during the Budget meeting. Sewer rate increases will be discussed at the November meeting.
25. HBC Internet update: No report.

26. Premier Resort Area Tax report: Bill W. stated that once we know who the legislators are after election, they will be contacted for Pepin to become a Premier Resort Area Tax community.
27. VRBO (Vacation Rental By Owner) issues: Noise complaints have been received. We will let property owners know about the Public Nuisance Ordinance, Jon Seifert will draft a letter.
28. Vouchers: A motion was made by Damon E., 2nd by Carrie A. to approve the vouchers as presented; carried.
29. The next regular Board meeting will be Monday, November 12, 2018.
30. No other action was taken by the Board, a motion was made by Kevin G., 2nd by Damon E. to adjourn the meeting, carried; meeting adjourned.

Cindy Fayerweather, C/T