

VILLAGE OF PEPIN
508 2ND ST., P.O. BOX 277
PEPIN, WI 54759
PH: 715-442-2461 FAX: 715-442-2466
E-mail: clerk@pepinwisconsin.org
Equal Opportunity Provider & Employer

VILLAGE BOARD MEETING MINUTES
Monday, December 10, 2018

- 1 & 2. 7 PM President Vern Seifert called the meeting to order and roll call was taken as follows:
- | | | |
|-------------------------|-----------------|-------------------------|
| Vern Seifert, President | Damon Ellison | Carrie Arens |
| Kevin Glander | Bill Wroblewski | Jon Seifert, Attorney |
| David Brassfield | Paul Riesgraf | Cindy Fayerweather, C/T |
| | | Missy Murray, Dep. C/T |
3. Additions/Deletions: None
4. Clerks Report: Motion by Bill W., 2nd by Carrie A. to approve the Clerks Report for the November 12, 2018 Board meeting minutes; carried.
5. Treasurers Report: Motion by Damon E., 2nd by David B. to approve the Treasurers Report as given; carried.
6. PUBLIC COMMENTS: Larry S. asked why the flower watering is to be done by the Village's part time worker and to be reimbursed by PACC? Short discussion held.
7. Police Report: Chief Van Alstine reported that there has been some reports of suspicious vehicles in the area. If you see anything concerning, contact the Sheriff's Dept. and make a report. It is scam season again, be aware.
8. Ambulance Report: None.
9. Beach Report: The lifeguard chair is to be repaired over the winter.
10. Fire Department Report: Paul R. reported that the Fire Department had their election of officers and stayed the same with Carl Gronquist as Chief, Ted Fenstermacher, 1st Assistant and Sam Rustad, 2nd Assistant, Brady Kircher, Secretary. The Food Drive went well, the Fire Department will plan to make it an annual event.
11. Attorney's Report: None.
12. PACC Report: None.
13. Ordinance Committee Report: Bill W. reported that the Wellhead Protection revisions are completed.
14. Street Committee: 1.) Discussion was held regarding the request for utility service at 211 Boyd Street for the construction of a new home. Water and sewer mains are not available on Boyd Street in that area. Discussion on the possibility of including the utility mains extension on Boyd Street into the Community Development Block Grant application that is expected to be submitted in the spring. Davy Engineering to be contacted for preliminary engineering expenses for this project to be included with the grant application. 2.) HWY 35 fog line issues: A proposal has been received from Monarch Paving after a meeting was held with Davy Engineering, the Street Committee and Monarch Paving's representative. It has been determined that 1067 feet of the fog lines has been removed and is to be replaced at no cost to the village. The remainder of the fog line expense of approximately \$4550 will be paid by the village. Crosswalks will also need to be re-painted, Davy Engineering will check to see if we have to paint all crosswalks. The expenses incurred will be considered as TIF expenses, not General Fund.

15. TIF Committee: Derick Dahlen, Villa Bellezza Winery, presented a plan for the expansion of his distillery and an underground wine cave. Estimated cost of the project is between \$1,200,000 and \$1,500,000. He is requesting TIF assistance with this project. After discussion, a motion was made by Kevin G., 2nd by Carrie A. to amend the existing Developer Agreement to meet the construction needs of the Villa Bellezza project; carried.
16. Planning Commission Report: None.
17. Zoning Administrator resignation: Mike Seifert has given his resignation as Zoning Administrator effective Spring 2019. The Board will be seeking his replacement.
18. Finance Committee Report: Bill W. reported that the Finance Committee met and discussed sewer rates for the village. Sewer rates need to be consistent with other communities and are expected to be revised soon.
19. Personnel Committee Report: The Personnel Committee presented updated employee job descriptions for all of the employees except the Police Department which has a separate contract. A motion was made by Kevin G., 2nd by Paul R. to approve the employee job descriptions as presented; carried.
20. Extraterritorial Zoning/WellHead Protection: A 3 person Extraterritorial Zoning Committee needs to be appointed to present the proposed Ordinance/Plan to Pepin Township. No appointments made at this time.
21. Zoning Board of Appeals: Discussion held, Rob Buntz, Mike Michaud, Sarah Ericson, John Hurlley & Steve Dove are interested in being on this Committee. 2 alternates will also need to be appointed to the committee. A motion was made by David B., 2nd by Kevin G. to appoint those named above to the Zoning Board of Appeals; carried.
22. Utilities: Discussion held on the purchase of a new pickup and selling the two older vehicles. 3 pickups were quoted, lowest price was for a 2019 Chevy 4 wheel drive extended cab for \$34,602.00. Discussion was held, a motion was made by Bill W., 2nd by Paul R., to purchase the 2019 Chevy pickup; carried.
23. HBC Internet update: No report.
24. Premier Resort Area Tax report: No report.
25. Verizon Tower update: No report
26. Vouchers: A motion was made by Kevin G. 2nd by David B. to approve the vouchers as presented; carried.
27. The next regular Board meeting will be Monday, January 14, 2019.
28. The 2019 Caucus will be held at 6:00 PM prior to the regular Board meeting on Monday, January 14, 2019.
29. Marina Lease: Discussion held on a request from Dennis Benish to renew the Pepin Marina Lease. His request is for a 10 year term with 3 additional 10 year terms to be available. A motion was made by Kevin G., 2nd by Carrie A., to approve the renewal the Marina Lease as discussed; carried.
30. Computer Firewall suggestion: StarTech, Computer Technical Support, recommends a strong firewall be purchased for the Village Municipal Building internet use. Motion by Kevin G., 2nd by Bill W. to approve the purchase and installation of a new firewall; carried.
31. No other action was taken by the Board, a motion was made by Paul R., 2nd by Damon E. to adjourn the meeting, carried; meeting adjourned.

Cindy Fayerweather, C/T