

**VILLAGE OF PEPIN**  
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Equal Opportunity Provider & Employer  
PEPIN, WI 54759

Unapproved: \_\_\_x\_\_\_

Approved: \_\_\_\_\_

**VILLAGE BOARD MEETING MINUTES**  
**Monday, May 8, 2017**

- 1 & 2. 7 PM President Vern Seifert called the meeting to order and roll call was taken as follows:
- |                         |                 |                         |
|-------------------------|-----------------|-------------------------|
| Vern Seifert, President | Damon Ellison   | Carrie Arens            |
| Kevin Glander           | Bill Wroblewski | Jon Seifert, Attorney   |
| David Brassfield        | Paul Riesgraf   | Cindy Fayerweather, C/T |
|                         |                 | Missy Murray, Dep. C/T  |
3. Additions/Deletions: None
4. Clerk Report: Motion by Kevin G., 2<sup>nd</sup> by David B. to approve the Clerk's report for April 10, 2017 Board meeting minutes, carried.
5. Treasurer's Report: Motion by Damon E., 2<sup>nd</sup> by Paul R. to approve the Treasurer's Report as given, carried. Cindy F. discussed the auditor's suggestion of purchasing a different accounting program. She was instructed to bring estimated cost to the June Board meeting.
6. Police Report: Chief Jesse Van Alstine informed the Board that he has hired one Part time officer and there are 2 other part time officers in the process, soon to be hired.
7. Ambulance Report: No report.
8. Fire Department Report: Chief Carl Gronquist reported that the Fire Department held a fundraiser on Flood Run Saturday. They had two audits this year, both of which went very well. The ISO audit scheduled us at a 5/5x rating, which is very good. The Fire Dept. will be applying for grant funding with the anticipation of purchasing a used brush truck. The Dept. plans to purchase an SCBA unit and will order two new sets of turnout gear, 3 sections of LDH supply hose and two ice rescue suits are on a wish list. The Big Wheel Rally went very well with a good attendance.
9. Attorney's Report: Jon Seifert reported there has been no further contact from Attorney Chaet regarding the expenditures of Room Tax funds and no new information regarding the Gridor Construction issue. Jon suggested leaving the Gridor issue on the agenda until the timeline is closed with USDA.
10. PACC Report: PACC has received the information from Greater Insurance Services, that as they are a 501(c)(3) entity, they no longer fall under the Village's insurance umbrella. PACC is looking into it's own insurance coverage. LIW Days is known as a Village entity and an approved event so is still covered under the Village's umbrella policy. PACC is suggesting a random Room Tax audit be done of the lodging facilities in the Village. Discussion and complaints voiced by a couple of the lodging facility owners present.
11. Ordinance Committee Report: No report
12. Street Committee: Discussion on paving the parking lanes, recommend to the Board to proceed. A good share of HWY 35 is in the TIF district so funding can be allocated as well. Estimated cost of \$125,000. Bill W. made a motion to this affect, 2<sup>nd</sup> by David B. 6 yes, 1 no, Vern Seifert. Carried.

13. TIF Report: Haas Sons, Inc. has presented pay request #1 in the amount of \$89,525.15 for the Locust Street Project. Motion by Bill W., 2<sup>nd</sup> by Kevin G., to approve payment when funds are available. Cindy F. discussed funding for the Locust Street Project, estimated cost of \$211,500 and the paving of HWY 35 parking lanes, estimated cost of \$126,500. Brian Rielly, Ehlers and Assoc. recommended State Trust Fund loans as a funding source and the preliminary applications provided. Discussion held, motion by Bill W., 2<sup>nd</sup> by Damon E. to approve the State Trust Fund loan applications as discussed, carried. TIF audit is due July 1<sup>st</sup>, a motion was made by Bill W., 2<sup>nd</sup> by Carrie A. to request an extension, carried.
14. Planning Commission Report: Dan Fedie discussed the requested variance regarding the crawl space on the Altepeter's house plan at 1107 2<sup>nd</sup> Street. The Public Hearing was held prior to the Village Board meeting and there was no opposition. Motion by Vern S., 2<sup>nd</sup> by Damon E. to approve the variance for the crawl space for the Altepeter's new construction, carried.
15. Finance Committee Report: Bill W. reported that the PRAT (Premier Resort Area Tax) can be used for infrastructure in the Village. A motion was made by Paul R., 2<sup>nd</sup> by David B. to approve the Finance Committee review the uses of PRAT funds, carried.
16. Personnel Committee: Gordon Hoyt's certification for Water is still valid and DNR approved. Gordon is eligible for the \$1.00 increase in wages effective at his start date of May 1, 2017. Motion to this affect by Damon E., 2<sup>nd</sup> by David B., carried.
17. Beach Committee Report: Jesse Van Alstine reported there are 2 Junior guards returning and 1 Senior guard returning this year. The Committee hopes to open the beach on the first weekend of June. We need lifeguards! If there are limited lifeguards, the days the beach is open will also be limited. Anyone interested should contact the Clerk's office or Tina Cook.
18. Water/Sewer/Streets: a) 209 Prairie St., Set back variance requested for construction of deck area. Dan Fedie will hold a Public Hearing in June. b) Property owned by Sadowski family at 5<sup>th</sup> and Boyd Street. Easement across southern portion of the property designed for street continuance. Ivan and Laura Boras will purchase the property and will Quit Claim deed the easement are to the Village of Pepin. Bill W. made a motion, Carrie A. 2<sup>nd</sup> it, for the Village to accept the property Quit Claim Deeded to the Village of Pepin at no cost other than the placement of crushed rock on the portion of 5<sup>th</sup> Street, carried. c) Messinbrink/Gensmer property located at 201 2<sup>nd</sup> Street. Property has been subdivided into 2 lots. Lot 2 has a potential buyer who wants utility service. A Proposal to run utilities through the middle of the property to the eastern edge of the property which would then provide utility service to the adjoining property. Dave and Mary Orton, adjacent property owners, were present to voice concerns. They plan to start building their new home very soon. Concerns of well and septic costs now and then in an unknown time, would have to hook onto the village's utilities. It was explained that well and septic permits are issued for a determinate time. If utilities are available at the end of the permit period, they would then be required to hook onto the village utilities. This issue was referred back to the property owners and the Street Committee. d) Sewer lining estimates have been requested but are not in yet. We should receive them by the June Board meeting. This will be sent back to the Street Committee, tabled for now.

19. Pepin Depot Museum: Paul R. said there are concerns of drainage on the backside of the Depot building and some repairs are needed. Discussion held on the drainage issue. It wouldn't take much time with the Bobcat to reshape the area behind the Depot to correct any drainage concerns.
20. Vouchers: Motion by David B., 2<sup>nd</sup> by Carrie A. to approve the vouchers, carried.
21. The 2016 Consumer Confidence Report of the Village's water quality was discussed. No violations, problems or issues with our water quality. A motion was made by Vern S., 2<sup>nd</sup> by Kevin G. to accept the 2016 CCR as presented, carried.
22. The next regular Village Board meeting will be Monday, June 12, 2017 at 7:00 PM.
23. Public Comments: Dan Fedie discussed the remaining Grand Excursion funds from 2004. There are approximately \$2000 in the fund. Dan's Pepin Marina, Dennis and Joan Bennish, of Pepin Marina, would like to place a flagpole on the end of the east-west breakwater which is leased from the Village. They also request permission to remove one of the old metal chains currently located on the old breakwater and place on the flagpole structure. The old chain was one of several used to tie up steamships in the early 1900's so is of historical value. They propose to utilize the remaining Grand Excursion funds and will cover the rest of the cost themselves so would be no cost to the Village of Pepin. Permission is 1. To place the flagpole structure on leased property & 2. Move one of the old chains to the base of the flagpole structure. A motion was made by Kevin G., 2<sup>nd</sup> by Bill W., to approve both requests, carried.  
Dan Fedie reported that he had filed the Census form for Building and Zoning Permits.  
Flood Plain Zoning Ordinance was discussed, revisions are to be sent to Bill W. for the Ordinance Committee to review.
24. No other action was taken by the Board. A motion was made by Damon E., 2<sup>nd</sup> by David B. to adjourn the meeting, carried, meeting adjourned at 9:25.

Cindy Fayerweather, C/T