

VILLAGE OF PEPIN
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Equal Opportunity Provider & Employer

SPECIAL VILLAGE BOARD MEETING
MINUTES

Monday, July 23, 2019

1 & 2. 7 PM President Bill Wroblewski called the meeting to order and roll call was taken as follows:

Bill Wroblewski, President	Damon Ellison	Carrie Arens
Vacant Seat	Rob Buntz	Jon Seifert, Attorney
David Brassfield	Mike Michaud	Cindy Fayerweather, C/T
		Missy Murray, Dep. C/T

3. Additions/Deletions:
4. Bill Wroblewski recommended Paul Riesgraf to fill the vacant position on the Village Board, the full Board approved the recommendation. Paul Riesgraf was then sworn into office as Village Trustee by Clerk/Treasurer, Cindy Fayerweather.
5. A large tree located at 200 Washington Street has been determined a safety hazard. The tree needs to be removed, but finding a contractor is difficult due to the size of the tree. The property owners are working on it.
6. Schedule of Fees: Bill W. suggested an Administration Fee of \$100 be charged for projects that require additional research or substantial time from the Village offices. Discussion was held, tabled until a further meeting.
7. Villa Bellezza project discussion: Jon S. discussed the need for easements to be surveyed and determined for the re-routing of the Village's water main on the winery's property. Bill W. discussed the need to use PVC pipe and stated that Mike Schultz, Aaron Kallstrom or himself will need to be on site during the installation as Village representatives. Bill W. will write the letter of requirements need in order for the water main construction to take place. Sewer mains to be considered as a private lateral from the manhole north. Rob B. made the motion to allow the changes requested by the Villa Bellezza, at the owners' expense and to make the existing sewer main to become a lateral service, 2nd by Mike M.; carried.
8. Aaron K. discussed street expense estimates. Pepin County hasn't been able to do the estimates yet, so no numbers available to date.
9. A dumpster is to be placed on corner of Main and 1st Street for building repairs, will be there approximately a week.

10. Discussion on Clerk/Treasurer position: Rob B. discussed the possible separation of the combined position into two separate positions as Clerk and Treasurer. Rob B. recommended not to separate the position and to make the Clerk/Treasurer a full time position and the Deputy Clerk/Treasurer a part time position based on conversation he had with Bill W. Damon E. questioned this recommendation as that wasn't what the Personnel Committee as a whole had decided. Jon Seifert discussed at this time the open meeting laws. There is no issue in this case of Rob B. speaking with Bill W. about the issue but cautioned the Board members just as a reminder.
After discussion, Rob B. made a motion to not separate the Clerk/Treasurer position, keep it as it is, 2nd by Mike M., discussion was held. David B. made an amended motion to separate the combined position into two separate positions as Clerk and Treasurer and keep both positions as full time, 2nd by Damon. 5 yes, 2 no (Rob B. & Mike M), discussion was held. A motion was made to vote on the amendment to separate the Clerk and Treasurer position, 5 yes, 2 no (Rob B. & Mike M.) The official decision is to separate the combined position of Clerk/Treasurer into separate full time positions of Clerk and Treasurer.
The Village's Charter Ordinance 2-A will need to be amended or repealed to change the positions as approved.
The Personnel Committee was directed to meet to create the ads for the positions of Clerk and Treasurer.
11. No other action was taken by the Board, a motion was made by Damon E., 2nd by Carrie A., to adjourn the meeting, all in favor, carried; meeting adjourned.

Cindy Fayerweather
Clerk/Treasurer