

**VILLAGE OF PEPIN**  
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Equal Opportunity Provider & Employer

**VILLAGE BOARD MEETING MINUTES**

**Monday, July 8, 2019**

- 1 & 2. 7 PM President Bill Wroblewski called the meeting to order and roll call was taken as follows:
- |                            |                        |                                |
|----------------------------|------------------------|--------------------------------|
| Bill Wroblewski, President | Damon Ellison (Absent) | Carrie Arens                   |
| Vacant Seat                | Rob Buntz              | Jon Seifert, Attorney          |
| David Brassfield           | Mike Michaud           | Cindy Fayerweather, C/T        |
|                            |                        | Missy Murray, Dep. C/T(absent) |
3. Additions/Deletions: Add: Lake Pepin Campground attorney letter prior to Ordinance Committee report.
4. Clerks Report: Motion by David B., 2<sup>nd</sup> by Rob B., 2<sup>nd</sup> to approve the Clerks Report for the June 10<sup>th</sup> and 19<sup>th</sup>, 2019 Board meeting minutes; carried.
5. Open Items: None.
6. Treasurers Report: Motion by Rob B., 2<sup>nd</sup> by David B. to approve the June 2019 Treasurers Report as given; carried.
7. PUBLIC COMMENTS: 1) Dan Fedie voiced concerns regarding heavy truck traffic on 1<sup>st</sup> Street, concerned the street will be damaged. 2) Larry Stahl asked about the marina, do we charge sewer fees for each of the boat slips. No, we don't. 3) Question on the need to seed the street ditches, the Street Dept. will be doing it. 4) Question on how much longer will the village allow well and/or septic permits.
8. Christy Rundquist, Pepin Library Director, requested permission to close Pine Street between 2<sup>nd</sup> and 3<sup>rd</sup> Street from 7:00 AM to 4:00 PM on September 28<sup>th</sup>. The Library is holding a Charity Auction fundraiser. The Library will be collecting donated items between now and then for the auction which will begin at 10:00 AM. A motion was made by Rob B., 2<sup>nd</sup> by David B., carried.
7. Family Dollar Class A Liquor license application: Discussion was held, a motion was made by Damon E., 2<sup>nd</sup> by Mike M. to approve the Family Dollar Class A Liquor license application as given; carried.
8. Police Report: Nothing other than monthly report.
9. Ambulance Report: Ben Elfrink, Co-Director, reported that the annual fundraiser was a big success. They raised approximately \$6200.00 which will be used towards new equipment. A huge thank you for the support given by our community!
10. Beach Report: Jesse Van Alstine gave a big THANK YOU! For all of those who helped to clean up the beach after the flooding this year. Also a big THANK YOU for the donation of the many truckloads of clean sand delivered and placed on the beach area. It looks wonderful!!
11. Fire Department Report: Chief Ted Fenstermacher reported that Paul Riesgraf has been appointed as 2<sup>nd</sup> Assistant Fire Chief.
12. Attorney's Report: Jon Seifert reported a letter was sent to Ivan and Laura Boras regarding a quit claim of their property for the extension of 5<sup>th</sup> Street to the Riesgraf property. Dick Landwehr's attorneys have been in contact with Jon regarding the small piece of Elm Street under contention between Landwehr and Westman properties. Steve Westman discussed the issue as well. Jon has reviewed the letter received from Attorney Gierhart regarding a public records request regarding Lake Pepin Campground's sewer charges.

13. PACC Report: Rob Buntz reported that Warren Barth has donated many truck loads of clean sand to the beach and Jim and Karen Sterry spread it out. Thank you to all who helped!!
14. Derick Dahlen, Villa Bellezza, gave the Board an update on their proposed construction project. To eliminate any future problems, they plan to re-route the water main around the new building at no cost to the Village. Easements will need to be developed. The Street and Utility Committee will follow up on ensuring the easements are given to the Village for access for maintenance or repairs.
15. Attorney letter from Weld Riley: A letter has been received from the Attorneys for Lake Pepin Campground, requesting public records regarding Lake Pepin Campground since 2017. Discussion was held. Ron Schlosser also requested his well permit for the existing irrigation well in the campground.
16. Ordinance Committee Report: The Ordinance Committee met and discussed 1) WellHead Protection Ordinance; correction of the wording needs to be applied. Mike M. made a motion to approve the WellHead Protection Ordinance with the corrections on the map to match the written description, 2<sup>nd</sup> by David B., carried. 2) Vaping Ordinance revisions as an amendment to the Tobacco Ordinance. Motion by Rob, 2<sup>nd</sup> by Carrie, carried. 3) Mobile Food/Temporary Restaurant Ordinance. Questions and discussion held. A motion was made by David B., 2<sup>nd</sup> by Mike M. to approve sending the Mobile Food/Temporary Restaurant Ordinance to Public Hearing, carried. 4) Discussion held on the portion of the existing Low Impact Zoning regarding Commercial lighting. Decision was made to rescind this portion of the ordinance and replace with the Exterior Lighting Ordinance. This Ordinance will be sent back to the Ordinance Committee for review.
17. Street Committee: 1) Street light on Don Drive, no action yet. 2) Jesse Van Alstine discussed street access across the Pickle Factory's frontage. Street Committee to look into it.
18. Streets, Buildings & Utilities: 1) Post Office Building: The broken window has been replaced. The building needs to be painted. An estimate has been requested, but not received it yet. 2) Lions Club request to park their trailer on the village shop property. Discussion was held, a motion was made by Rob B., 2<sup>nd</sup> by David B. to allow the Lions Club to park the trailer on the village's property; carried.
19. Vacation Rental Property Owner letter: Jon Seifert had written a draft of a letter to the VRBO property owners in regard to noise issues. The Board reviewed the letter. A motion was made by David B., 2<sup>nd</sup> by Mike M. to approve the letter and for it to be sent to the VRBO property owners; carried.
20. Clerk/Treasurer Cindy Fayerweather notified the Board that she intends to retire in January 2020. Plans will need to be made for advertising to fill the position. The Personnel Committee was requested to meet to begin the process.
21. Discussion was held on changing the existing Charter Ordinance 2-A regarding the combination of the Clerk/Treasurer position. This is to be referred to the Personnel Committee as well.
22. Vouchers: A motion was made by Rob B., 2<sup>nd</sup> by Carrie A. to approve payment of the vouchers; carried.
23. Monday, August 12, 2019 will be the next regular Village Board meeting.
24. No other action was taken by the Village Board, a motion was made by Rob B., 2<sup>nd</sup> by Carrie A. to adjourn the meeting; carried, meeting adjourned.