

Village of Pepin
508 2nd Street Pepin, WI 54759
Board Meeting Minutes
April 15, 2020

1. & 2. Roll Call & Open the meeting- 6:30pm – Via ZOOM video/audio call.
Present: Rob Buntz, Mike Michaud, Dave Brassfield, Paul Riesgraf, Damon Ellison, Carrie Arens, Jon Seifert Village (Counsel), Maggie Schruth (Clerk), Missy Murray (Treasurer).
3. Discussed ZOOM contract & procedures. It was decided to do a 1-year contract with ZOOM. This motion was first by Rob and 2nd by Paul.
4. Clerks Report- The March meeting minutes were approved. The motion was first by Paul and 2nd by Dave. All in favor.
5. Treasurers Report- Mike questioned the general purchase journal #5. Missy explained that it was an insurance deductible for 2019 that was paid in April for medical insurance. Rob questioned the lottery settlement. Missy explained that the debit/credit is at zero. There was an error that was fixed and corrected. So, this showed the correction. Dave 1st the motion and Rob 2nd it. All were in favor.
6. Police report-Jesse was absent, the board discussed his minutes and said all looked good.
7. Ambulance-Discussion was held about purchasing a washer/dryer. Tina stated the bids she had went and looked at. There are possible grants due to Covid 19 Right now the laundry is not being done because where they had it done, they are not accepting any from us due to the Covid 19 Virus. The cost looks like it would be around \$2,200.00. It must be a non-commercial grade unit and not a household size due to blankets etc. Mike motioned this to get approved for purchase, and Dave 2nd this. All were in favor to proceed with this.
8. Attorneys report- Jon reviewed what the Village will be doing with the upcoming Rural Development water & sewer project as far as acting on resolutions. The board will act on the resolution before the bid. Rob 1st the motion to have Jon and Bill sign the contract and Paul 2nd that motion. All were in favor. None were opposed. The Streets & Alleys Resolution for Rural Development was also approved to sign. Rob 1st this motion and Carrie 2nd the motion. All were in favor. None were opposed.
9. There was a complaint from Tom Commerford on Main Street specifically talking about a maple tree that Tom would like to preserve with the upcoming Sewer & Water Project. It will be taken care of.- *There was also a comment from Troy Miller that was decided to get sent over to the Street Committee. ????*
10. 2020 Water Improvement Project.
- The necessary resolutions were approved (as discussed in item #8.)

-Bids requested April 23, 2020 at 3 pm. discussion of a possible Special Board meeting as well for the Bid award on April 30, 2020 at 7 pm.

11. Water Rate Increase PSC

-Public Comments (on the 2020 project only)

12. Covid-19- and Employee Safety Concerns- Bill would like a formal board approval to close the Village Building until further notice for everyone's health and safety. You can request appointments if need be. They will all still be working from home or in the office. The website will be updated as well as a post in the newspaper and on the doors. Mike made the 1st motion and Carrie 2nd the motion to close the office doors until further notice.

-Fema- we will continue to see what Fema can do to help us and our community.

13. Paul discussed that Joel Anderson has requested to place brackets and steps to be added to the stage for Laura Ingalls Wilder days in the Laura Park. Along with an extra set of stairs on the back of the stage. This would be so no one would steal the new stairs. And you would not have to remove them and set them up every time to be used. Rob 1st the motion and Mike 2nd the motion to have Joel proceed with this project.

14. 2020 Mowing Bid Discussion/Action- Bill opened the two sealed bids we had received for mowing. The first bid was from J&K Lawncare out of Alma, WI for \$180.00 per time and that price would remain the same for a 2-year contract. (They are also our current mowers). The second bid was from Chris Hines. \$250.00 per time. Discussion was held about which would be the best choice. Whoever the villages choose to make sure to go over and refresh any expectations such as being careful around the rocks at the "Welcome signs". Rob 1st the motion and Dave 2nd the motion to accept J&K's 2020 mowing bid. All were in favor, none opposed.

15. Planning Committee to meet along with open hearing regarding sign and parking variance requested. This location is on Second St. & Hwy 35 on the corner to clarify space on the southside. Jon clarified that we do not need to have an open meeting to discuss this. We would just need a waiver. Bill is planning on scheduling this for next week.

16. Extra Territorial Well Head Protection Committee Formation-This is open to the public if you would like to be on this committee. Mike stated his concern that we had 2 years from the time we passed the resolution with the township and he is concerned we have not moved forward. We need to set the committee up. This will be done at the upcoming Reorganizational meeting. Email Bill, Mike, or the Village if you are interested.

17. The Reorganizational meeting date will be: May 18th at 7:00 pm Motion 1st by Mike, Rob 2nd this motion. All were in favor.

18. Approve Vouchers by Carrie for the 1st motion and the 2nd motion by Rob. All were in favor.

19. The Post office windows have 2 different cracks in them now. Its about \$850.00 or so to be replaced. They are not sure what is causing the cracks. Looking at getting

some bids. They are going to check to see if they are under warranty or not. Mike suggested having the Building committee look at this issue.

20. The next Village of Pepin Board meeting will be May 11, 2020 at 7:00 pm via Zoom.

21. Closed Session-Conferring with counsel regarding litigation.

22. Adjourn the meeting. Rob 1st the motion to adjourn and Carrie 2nd the motion.

Maggie Schruth
Village of Pepin-Clerk