

Village of Pepin
508 2nd Street Pepin, WI 54759
Board Meeting Minutes
March 9, 2020

1. Open Meeting 7:00 pm

2. Role Call- Present: Carrie Arens, Rob Buntz, William Wroblewski, Paul Riesgraf, Mike Michaud, Jon Seifert, Damon Ellison (Present via telephone). Maggie Schruth (Clerk), Melissa Murray (Treasurer), Absent: David Brassfield

3. Wisconsin Liquor License- Class B & Class C for: The 404 Coffee Shop (Alex De La Pena & Samara Akers). Discussion was held due to the agenda stating, "Wisconsin Liquor License" and they are requesting the license for Class B & Class C. Agreement was made that the notice in the paper and other postings were the correct description. Rob made the motion to approve the licenses, Mike 2nd the motion. All were in favor, none opposed.

4. Open Items- Bill is adding the TIF Committee as item #9. Discussion held about where the Public Comments section should be. Mike Michaud stated to move it up to space #3. They will discuss more at the Public Comments section later in meeting.

5. Clerk Report: Approved January minutes. Rob 1st the motion to approve and Carrie 2nd the motion.

6. Treasurers Report- The board stated they would like to see the actual vs. our budgeted. Bill, Mike and Rob will meet with Missy to discuss the changes they are specifically looking for. Carrie made the motion to approve the Treasurers report, Paul 2nd the motion.

7. Police Report-Jesse was absent. The board reviewed the police report.

8. Streets- Discussion was held about the Vacation of Elm Street. Steve Westman just stated that if the property lines stay the same, he has no issues with this. Jon Seifert agreed. The Village Board approved and signed the resolution for Vacation of Elm Street. Rob 1st and Paul 2nd the motion to approve and sign the resolution.

9. ATV/UTV club-Evan Mercer was representing the ATV/UTV club for Pepin County. They are requesting additional routes. The UTV/ATV club stated that they would reimburse the Village for any signs that would be put up regarding the trails. The board agreed that they have no objections. Mike 1st the motion and Carrie 2nd the Motion. This has been moved to Jesse Van Alstine the Village of Pepin Police Chief and the Ordinance Committee. If anything with the ordinance does get changed with this, it will also have to go to the WIDNR.

10. Zoning- Roy Forstrom-Update on the Floodplain survey for Marina Yacht Club Building. The building was surveyed and decided that we are within 4.8 inches of the flood zone. That building does not require flood insurance. Roy stated that the surveyors will be billing the village (which had been previously approved).

-A request was made by Country Deals to install a sign on the corner of Oakwood & Hwy 35. The Village has an Ordinance that limits the size of signs. Any sign over that size requires a waiver. Roy compared different signs in town. During that review, Roy recommends that the

waiver not be approved, and he suggested that there is plenty of land to have a freestanding sign and still meet the requirements. Mike Michaud agreed that this conflicts with our zoning committee. Mike suggests having a public hearing in 10 days in front of the board or planning commission. The motion to have this topic tabled until a public hearing and to notice it properly was 1st by Mike and 2nd by Carrie Arens. All were in favor (Rob abstained).

11. **TIF committee-** (1)-Proposal is to extend the sidewalk South of Third Street (formally Pepin Manor) Second and Third Street to Oakwood Street to cross HWY 35 and make a crosswalk with flashing pedestrian lights for people to cross County Road CC and over to the Villa Bellezza. The TIF committee voted to recommend that the board move forward with the Streets Committee and the DOT. (Rob noted that money is available in the TIF funds). They would also like to have streetlights continue out there as well. Mike Michaud mentioned that with storm water runoff on 2nd Street by the apartments, the sidewalks & curbs need to be re-done as well. It could be made into different projects. Rob made a motion to begin investigating , Mike 2nd the motion. All were in favor.

(2) Rob stated the TIF committee discussed another TIF district. He wants to get a feel from the board if they are for this and how they would draw those lines. Bill mentioned the developer and up-front costs right away. Jon Seifert stated that we can't just create a new TIF district out of thin air. He said they would have to start with our financial reps and draw lines. They would seek board approval, and have Ehlers help with this to an extent. It would cost some money and it can't just be paid out of TID #3. The upfront cost would be from the Village. We would need to know what that cost would be.

(3) Discussion held in regards to a possible breach of contract in the development agreements for the Room & Board tax, Local taxes & Property taxes.

12. **Attorney Report-** Jon discussed the Rural Development water project. Jon was asked to provide an opinion about the piping. (Such as: where the water piping will be laid-having the proper title work etc.) It is all getting taken care of. The one issue is a piece of land out by Basswood lane. Formerly owned by the Town of Pepin-There has been an agreement since 1941. It will get resolved!

13. Action & Discussion for the Village of Pepin Lawncare contract for 2020. A bid will be placed in the Courier Wedge and due back before the April Board meeting. Rob made the first motion and Paul 2nd the motion when to have bids back in by.

14. Discussed and signed the contract for Bauman & Associates. Rob made the motion to approve & have Bill sign the contract, and Mike 2nd the motion.

-Bill stated that with the time crunch we are in he would like to give the final blessing to Aaron on the Streets department the approval to get a plow truck ordered. It is taking around 9 months or so to get a plow truck ordered and set up. The Village cannot go another year without a different truck. We have had several breakdowns just this year. Aaron stated that there is a \$5,000.00 deposit to order the truck. We would also look at selling or trading the current truck that we have. Aaron has looked and called at several different places. It was decided to go thru Freightliner out of Eau Claire, WI. Rob 1st the motion and Mike 2nd the motion. All were in favor, none were opposed. Bill told Aaron to go ahead and proceed with the purchase of a new plow truck for the Village.

15. Discussion/ Action of Line of Credit increase & procedures moving forward. While working with Brian Reilly and the reconsolidation project, we are setting some new guidelines and procedures to follow. Jon suggested procedures such as: developing a plan for if we need to make a draw on a line of credit, it would be approved by the Village Board before Maggie or Melissa would do so.

16. **Update on Water/Sewer/Streets project.** Maggie had to up the fidelity bond to follow Rural Developments guidelines. It will cost an extra \$44.00 a year. Approval of the board to open a Checking account with Bank Of Alma for Rural Development project as well as the Interim financing short term loan with the Bank of Alma for \$1,481,000.00. Rob 1st the Motion, Carrie 2nd the motion. All were in favor none opposed.

17. **Village Siren-** The annual maintenance agreement for the siren is: \$1,000.00. Bill stated that there is a grant to cover the cost of a new siren. Mike suggested to send this to the building committee. Bill will follow up with Damon, (the Building Committee).

18. The Electronics Drive was approved to be at the Pepin Depot parking lot on Wednesday May 13th from 12-6pm put on by Pepin County. 1st by Rob, 2nd by Mike.

19. **April Meeting** is scheduled for April 13th 7:00 PM

20. Vouchers were approved. Discussion held about approving and signing each individual voucher. Rob 1st Paul 2nd the Motion.

21. **Public Comments-** Discussion was held about the public comments section where it should be on the agenda. Larry Stahl stated that he liked it being at the end of the board meeting, that way the public could comment on any of the items discussed during that specific meeting.

22. Motion to go into closed session 1st by Carrie, 2nd by Paul. All in favor.

23. Closed Session

24. Motion to Adjourn 1st by Rob, Paul 2nd the motion.