

Approved: 06.01.2026

Posted: 06.02.2026



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ORDINANCE COMMITTEE MINUTES

May 18, 2026, at 4:00 pm

- 1. Call meeting to order-** Mike Michaud called the meeting to order at 4:00PM.
- 2. Roll Call-** Carrie Arens, Mike Michaud, Pat Sandstrom and Kelsey Gilmore were present. Steve Dove was absent. Others present were Julie Wheeler and Jeff Heit.
- 3. Appoint a chairman and secretary-** Pat made a **motion** to make Carrie Arens the chair. **Second** by Kelsey. All ayes, motion carried. Carrie made a **motion** to make Julie the secretary. **Second** by Pat. All ayes, motion carried.
- 4.** The committee went over committee responsibilities, Code of ethics, and open meeting laws.
- 5. Review and Approval of Minutes from April 10, 2025.** There was some discussion on what happened at the April 10th meeting as Mike Michaud was the only remaining active member at that meeting, and all others have been appointed since that meeting. Carrie made a **motion** that Mike will attest to the accuracy of these minutes and Julie will post them as keeper of the records. **Second** by Pat. All ayes, motion approved.
- 6. Discussion on frequency of meetings and goals for 2026.**

The committee decided to meet monthly on Mondays at 5:00PM. The committee reviewed outstanding ordinance work and prioritized creating a **public zoning** category as the first major task and identified **fencing, retaining walls, sewer** and **snow removal** ordinances as secondary priorities due to immediate enforcement gaps.

The **Cross-connection ordinance** is ready for public hearing; Mike will email draft to Carrie for scheduling.

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7. Discussion/Action on American Legal scheduled update. Mike will compile a list of uncodified ordinances within 30 days (by June 30th) and forward to Julie for submission.

8. Discussion/Action regarding creating Public Zoning category in Chapter 151 Zoning Code.

Problem: Zoning map designates parcels as "public" since 2008, but ordinance text contains no public category definition or permitted uses. Which would affect properties like the Lions Club, Churches, Fire Department and Marina lots on the river side of railroad tracks.

No motionable action was taken.

Next step: Committee will review draft public zoning language (AI-generated sample provided as starting point) and determine which provisions to adopt.

9. Set next meeting date. The next meeting will be Monday June 1st at 5:00PM.

10. Adjourn- Pat made a motion to adjourn. Second by Kelsey. All ayes, the meeting adjourned.

Julie Wheeler-Clerk