

Approved: 09/10/2026

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508 Second Street, P.O. Box 277, Pepin, WI, 54759, Phone 715-442-2461

Emails: clerk@pepinwisconsin.org and treasurer@pepinwisconsin.org

INFRASTRUCTURE & GROUNDS COMMITTEE MEETING

Village of Pepin Municipal Building

Thursday May 21st, 2026, at 4:00pm

MINUTES:

1. **Call meeting to order-** Randy called the meeting to order at 4:00pm.
2. **Roll Call-** Randy Kallstrom, Shannon Van Allen, Mike Michaud, Greg Sandstrom and Toni Raethke were all present. Others present were Aaron Kallstrom and Julie Wheeler.
3. **Appoint a chairperson & secretary-** A **motion** was made by Greg for Randy Kallstrom to remain the chairman. **Second** by Shannon. All ayes, motion carried. A **motion** was made by Randy to have Toni be the secretary. **Second** by Shannon. All ayes, motion carried.
4. **Discussion on Minutes from Beach, Buildings Properties & Parks, & Streets Committees.** The clerk informed the committee that there are unapproved minutes from all of the committees that have been combined into this one.
 - May 9, 2024, Buildings, property and Parks committee minutes were presented for approval. Mike made a **motion** to approve the minutes from Thursday May 9th, 2024. **Second** by Greg. All ayes, motion carried.
 - June 20, 2024, Streets & Sidewalks minutes were presented for approval. Shannon made a **motion** to approve the minutes from Thursday June 20, 2024. **Second** by Greg. All ayes, motion carried.
5. **Go over Committee responsibilities, code of ethics, open meetings law & discuss meeting frequency.** The clerk briefly went over committee responsibilities, code of ethics, open meeting laws etc. with the committee.
6. **Jeremy Marcks-Discussion/Action on Alley on Seventh St.** – The committee discussed a request by Jeremy Marcks for alley access for

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trailer placement. Concerns were raised about lack of written documentation, applicant absence, and zoning/permit questions. A **motion** was made by Mike to table the request until written proposal, site plan, and zoning permit application are submitted. **Second** by Toni. All ayes, motion carried.

7. Discuss 2026 goals, and projects to be presented to the TIF committee for commitment by Sept 29, 2026.

- The Committee identified and discussed projects for TIF funding consideration:
 1. Street Improvements: Aaron tasked with developing a 5-year street plan with cost estimates.
 2. Hazardous Tree Removal: \$17,000 budget for removal of diseased/hazardous trees on public property per DNR inventory.
 3. Highway 35 Sidewalk: Proposal to construct sidewalk from nursing home to County Road CC; property owner maintenance concerns noted.
 4. Park Equipment Installation: Equipment purchased with grant funds awaiting installation; additional playground improvements discussed.
 5. Custom Train Playground Structure: Design in progress for Depot Museum area.
 6. Tourism Commission Planters: Replacement planters requested; credentials installation uncertain.
 7. Veterans Memorial: Restoration and possible relocation under consideration; scope of memorial (village vs. township) to be clarified.
 8. Park Pavilions and Picnic Tables: Noted need for significant repairs due to rotted posts.
 9. Depot Museum Renovation
 - Sealed bid deadline for renovation set for June 4th; one bid received as of meeting date.
 - All projects require confirmation of TIF eligibility and final cost estimates.

8. Set next meeting date-Next committee meeting scheduled for June 15, 2026, at 4:00 PM to review project estimates and finalize TIF proposals.

9. Adjourn- Motion to adjourn was made by Shannon to adjourn. Second by **Toni**. All ayes, meeting adjourned.

Created via zoom recording
Julie Wheeler - Clerk