

Approved: 09/10/2026

Posted: 09/11/2026



"Equal opportunity Provider & Employer"

508 Second Street, P.O. Box 277, Pepin, WI, 54759, Phone 715-442-2461

Emails: clerk@pepinwisconsin.org and treasurer@pepinwisconsin.org

INFRASTRUCTURE & GROUNDS COMMITTEE MEETING

Village of Pepin Municipal Building

Monday June 15th, 2026, at 4:00pm

MINUTES:

- 1. Call meeting to order** – Randy called the meeting to order at 4:00pm.
- 2. Roll Call-** Randy Kallstrom, Mike Michaud, Greg Sandstrom, and Tony Raethke were all present. Shannon Van Allen came in late.
- 3. Approval of 05.21.2026 meeting minutes-** There were no minutes to approve.
- 4. Jeremy Marcks-**Discussion/Action on Alley on Seventh St.
Jeremy addressed the committee regarding access to several lots by an alleyway that has historically served nearby properties. Discussion focused on whether the alley may be used for access to future structures, whether a land use permit is required, and whether legal or zoning issues apply. The committee determined that Jeremy should work with zoning administrator Jeff Height for review of the access and land use permit questions. Village attorney John may also be consulted regarding legal issues related to alley access and any applicable easement or land-use concerns. No action was taken.
- 5. Beach-** Discussion/Action on beach improvements.
The committee reviewed beach readiness items, including swim-area ropes, anchor blocks, picnic tables, trash and recycling containers, the beach water/shower feature, bathrooms, sunscreen dispenser, weeds, and general beach condition. Members noted that the beach appeared cleaner than in past years and may not need the usual debris work at this time.
Missing concrete anchor blocks for the swim ropes were discussed. Greg will check with marina staff to determine whether the blocks were moved. If they cannot be located, new concrete weights will be made and chains purchased as needed. The committee also noted that the

Approved: 09/10/2026

Posted: 09/11/2026

recycling/trash bin should be placed near the bike rack. No action was taken.

6. Locust Street Park- Discussion/Action on trees.

The committee discussed the failing tree in the Locust Street lot. Sargent's warranty covers replacement of the tree, but planting services would cost approximately \$360. The committee discussed planting the replacement in a new location and selecting a Prairie Stature Hope hybrid oak due to site conditions.

Motion was made by Mike to have Sargent's replace the dead tree in the Locust Street lot, plant the replacement tree in a new location, and complete the work for an amount not to exceed \$360. **Second** by Greg. All ayes, motion carried. The Prairie Stature Hope hybrid oak was suggested as the preferred replacement.

7. Discussion/Action- on projects to be presented to the TIF committee for commitment by Sept 29, 2026.

Playground Equipment and Park Planning

The committee reviewed playground equipment needs, including installation of equipment already in storage, replacement of unsafe or broken components, and potential new pieces. A train-themed playground concept near the depot was discussed, but space and safety concerns remain unresolved. Pat noted that the TIF Committee had directed Mary Pilgrim to develop a Laura-themed park proposal.

Motion was made by Shannon to forward to the TIF Committee the proposed purchase of the lounge/bouncer rocker, the replacement climber, and installation of the playground equipment already in storage, for a total amount not to exceed \$10,933. **Second** by Toni. All Ayes, motion carried.

Five-Year Street Overlay Plan and TIF Funding

The committee reviewed a five-year street overlay plan. Discussion included whether projects scheduled for later years could be combined if funding is available, and whether TIF funds could be used before required deadlines. Members noted that roads are a priority due to limited street work in prior years.

Motion was made by Toni to forward the five-year street overlay plan to the TIF Committee for review and funding consideration. **Second** by Mike. All ayes, motion carried.

Approved: 09/10/2026

Posted: 09/11/2026

Public Tree Maintenance Inventory

The committee discussed a DNR-supported tree inventory identifying public trees and street right-of-way trees needing maintenance, trimming, removal, or stump work. The full plan estimated to be approximately \$86,000 in work over several years. Members discussed whether TIF funds could be used for public trees in blighted districts and raised concerns about paying for trees in street rights-of-way where property owners have historically handled costs.

Motion was made by Greg to forward the tree maintenance inventory to the TIF Committee for review and consideration. The motion was **seconded** by Mike. All ayes, motion carried.

- 8. Set next meeting date-** The next meeting will be Monday, July 20, 2026, at 4:00 p.m.
- 9. Adjourn-** Shannon **motioned** to adjourn. **Second** by Toni. All ayes, meeting adjourned.

Created via zoom recording
Julie Wheeler-Clerk