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**Utilities Committee Meeting Minutes
July 21, 2021, 3:00pm**

1st order - Call to order: Mike M called the meeting to order at 3:03 PM

2nd order - Roll Call: Mike M, Toni R, Aaron M, Mike S,

- Guest – Vicki, CBG (attorney), Kristina Norquist & Brian (Ehlers Inc.)

3rd order – Review and Approve Meeting Minutes from Jul 7, 2021

- Mike S made a motion to amend the minutes, section between 6th and 7th orders of business (see amended minutes)
- Toni R 2nd the motion
- Motion passed to approved the minutes with the amendment

4th order – Discussion and Possible Recommendation on Sewer Rate Analysis (provided by Ehlers Inc.)

- Kristina reviewed and explained the current proposed three options
- Mike M asked about doing a water usage rate analysis between basic living needs and those residents with separate water metering for water conservation
- Mike M asked about volume charges based on rate class for high water users
 - Kristina responded that is more for high commercial and industrial type classes
 - Brian added those municipalities with such businesses utilize a different user rate agreement
- Discussions regarding the base vs usage fees for proposed options 2 & 3
 - All three proposed options are revenue stable (different options with the same outcome)
- The water treatment plant is currently ages at 6 years and equipment has a life expectancy of approx. 20 years
- Aaron made a motion to request a new proposed option (to be #4) with a base rate reflected of \$115 and the other adjustments made accordingly
 - Mike S 2nd the motion
 - None opposed – motion carried

5th order – Discussion/Action on Utilities Committee Mission Statement

- Reviewed and discussed edits to be made
- Toni R will redraft

6th order – Discussion of possible Agenda topics and date for next meeting

- Updated water loss analysis – take another look
- More water meters are arriving and being installed
- Roll out of new fees are in place

7th order – Adjourn – next meeting TBD

- **Aaron M made a motion to adjourn**
 - **Mike S 2nd the motion**
 - **None opposed –motion carried**

Submitted by Toni Raethke