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## **ORDINANCE COMMITTEE MEETING**

Village of Pepin Municipal Building

Monday May 15, 2023, at 6:30 pm

### **MINUTES**

1. **Call meeting to order.** – Mike Michaud called the meeting to order at 6:30 pm.
2. **Roll Call.** Members present: Mike Michaud, Pat Sandstrom, Carrie Arens, Dan Fedie, Jennifer Lindahl. Other present Roy Forsstrom, Kim Seipel.
3. **Review and approval of 7/28/22 meeting minutes.** – Motion by Pat Sandstrom to accept the minutes, seconded by Carrie Arens, motion passes.
4. **Discussion on Chapter 31, Fire Dept Fee schedule changes, schedule Public Hearing.** - A review of the draft changes in the Ch 31.23 Fee schedule resulted in minor word changes. Carrie Arens made a motion to hold a Public Hearing on the proposed changes on June 5, 2023, at 6 pm. Motion seconded by Pat Sandstrom, motion passes.
5. **Discussion on changes to Chapter 153, Uniform Dwelling Code to include Commercial Building Inspections.** – After some discussion about the scope of the effort to include Commercial Building Inspections in our local Zoning Ordinance, the committee tabled this item until a complete draft of needed changes to Ch 153 was available for review.
6. **Discussion on updates to Short Term Rental Ordinance Chapter 115.** – Mike Michaud presented a list of possible issues that we may need to take up regarding this ordinance. Mike requested feedback from individual committee members on their perspective on other issues that may need to be addressed. This item will be tabled until a later meeting when specific proposals are drafted.
7. **Discussion on proposed changes to Sign Ordinance Ch 151.060.**- Two versions of a draft revised sign ordinance were presented, one with process only changes to allow the Zoning Administrator to approve LUCRs that are in compliance with the ordinance requirements, and another that included additional sections regarding definitions, enforcement, and signs that would not need a LUCR. The committee requested modification to the additional section's version of the draft ordinances, regarding real estate signs, enforcement compliance procedures, temporary signs in residential areas, and political signs. This item will be tabled until a later meeting when specific proposals are drafted.
8. **Discussion on Codification updates for 2022 Ordinance changes.** – Mike

Michaud gave an update on the status of the Codification update process for Ordinances enacted since the last update effort. He indicated he is in communication with American Legal to get more details on the cost of this next update effort. This item will be tabled until a later meeting when more details are available.

9. **Set Next Meeting Date.** - Next meeting date was set for June 5, 2023, to coincide with the scheduled Public Hearing.
10. **Adjourn** – Motion to adjourn by Pat Sandstrom, seconded by Carrie Arens. Motion passes.

Drafted by Mike Michaud