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## ORDINANCE COMMITTEE MEETING

Village of Pepin Municipal Building

April 10, 2025 at 6:00 pm

### Minutes

1. **Call meeting to order** – Mike Michaud called the meeting to order at 6 pm.
2. **Roll Call** – Members present were Mike Michaud, John Hurtley, Tony Raethke, Dan Fedie.
3. **Review and Approval of Minutes from July 24, 2023, & June 18, 2024** - Tony made a motion to approve the minutes from June 18, 2024. Dan Fedie seconded the motion with an added comment regarding corner lots have two front setbacks and we have not clarified that in our written ordinances. Motion passes 4-0. Dan Fedie made a motion to approve the minutes from July 24, 2023. Motion was seconded by Tony Raethke. Motion passes.
4. **Public Hearing regarding changes to Chapter 72.55-72.59, regarding Off Road Vehicles** – Mike stated that these are changes to the ordinance that Jesse suggested to clean up our ordinance to align it to the county ordinance. There were no public comments made regarding the proposed ordinance revisions. Mike made a motion to close the public hearing. Seconded by Dan Fedie. Motion passes.
5. **Discussion/Action - on proposed changes to Chapter 72.55-72.59, regarding Off Road Vehicles** – Mike noted that this revision now includes language related to UTVs, which were not in the previous ordinance. The Chapter title is changed, also now there is a requirement to pass a Safety Test to get a license. After minor language clarifications Tony made a motion to approve the proposed changes to Chapter 72.55-72.59. Dan seconded the motion. Motion passes 4-0.
6. **Discussion/Action on updating Chapter 50: Water Regulations, regarding Cross Connections** – Mike explained that the Village has contracted with a company called HydroCorp to do all our cross connection inspections. The people at HydroCorp have provided us with some language for an introductory paragraph that needs to be added to our existing ordinance in order to be in compliance with the state regulations. Under the new contract HydroCorp will bill the Village for their services and the Village will pass the cost on to the individual customer. Tony made a motion to approve the additional language additions as provided by HydroCorp to our existing ordinance Chapter 50,

water regulations. Motion seconded by Dan Fedie. Motion passes 4-0.

7. **Discussion/Action on developing a Fence Ordinance** – We have direction from the Board to develop a Fence Ordinance. At the 2/20/25 Board meeting. Jon Seifert had specific comments at that meeting about what should be in such an ordinance. Mike found a fence ordinance from the City of Kenosha. Dan mentioned the state statutes have language regarding fences. Dan got a copy of Durand's fence ordinance it includes information regarding material types for fences, decorative fences, swimming pool fences, and when you need or don't need a permit. We will circulate it to the committee.

Big issue is where to locate the fence. Lots of different takes on whether and when to locate on the property line or not. Discussion of whether there would be access to the neighbor's property or not for proper fence maintenance. If it is not intended to be on the line, the neighbors could be required to acknowledge that it is OK at the time of the permit application.

We will need to create a permit application form to fill out for a permit. State rules discuss landowners splitting the costs for fences on farmland. What happens if the owner does not maintain the fence?

The city of Kenosha ordinance at 16.02 requires notice to neighbors when seeking a fence permit.

Jeff Heit indicated that we have had questions about height of fences when maintaining right of way at intersections like the alley & street. Is an eight foot wall ok? How to determine where the property line is, road right of way? Need a survey? Write a right of way distance from center of road number into the ordinance?

Dan Fedie suggested we focus first on where the fence should be located. Height limits are also an issue. What materials are allowable? Front yard vs back yard? For corner lots, how do you define the front yard vs back yard? State law Ch 90.01 discusses a fence viewer. A fence viewer is like a judge that reviews a fence permit request. Perhaps during dispute resolution? Tony made a motion to table this for future research and discussion at a future meeting. Motion seconded by John Hurtley. Motion passes 4-0.

**Set next meeting date** – Sometime after the next reorganization meeting.

8. **Adjourn** - Dan made a motion to Adjourn, Tony seconded the motion. Motion passes.

I, Mike Michaud, Village Board member, attest that these written minutes are a true, accurate, and complete record of the proceedings, decisions, and actions taken during the Ordinance Committee meeting of April 10, 2025.

Mike Michaud 5/28/2026