

Approved: 11.13.2025

Posted: 11.14.2025



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Utilities Committee Meeting Tuesday, September 16, 2025 at 6:00pm

MINUTES

1. Call to order: The meeting was called to order by committee chair Mike Michaud at 6:00 PM.

2. Appoint of Chair and Secretary: A motion was made by Greg and seconded by Adam to retain Mike in the position of Committee Chair. The motion carried with all ayes.

A motion was made by Mike and seconded by Greg to place John in the position of Committee Secretary. The motion carried with all ayes.

3. Roll call: Committee members; Mike Michaud, John Hurtley, Greg Sandstrom, Dale Fayerweather, and Adam Baader were present. Kelsey Gilmore was absent from the meeting.

4. Review and approval of 11-21-24 meeting minutes: Membership on the committee has changed significantly since the 11-21-24 meeting with only Mike and John returning members. As such, Mike indicated he would attest to the accuracy of minutes and discuss the matter with the Village Clerk. If Mike's attesting to the accuracy is acceptable to her, the matter will be considered closed. If not, it will be carried over to the next meeting for resolution.

5. Discussion / Actions on Wastewater Treatment Plant priorities:

- **Update on general plant status-** Mike informed the group that the plant was operational but had several areas of concern. The previous plant supervisor has resigned, and we are continuing to identify gaps in his work performance and maintenance of the plant.
- **Update on the RAS pumps status-** These pumps are very close to the end of their life and represent the highest priority in the plant for attention. The

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village board has authorized emergency funding for purchase and installation of replacements. Quote activity is currently ongoing to identify suitable replacements to resolve this issue.

- **Update on the intake screen and conveyor-** This is another area of the plant that is in need of priority attention. Options for rebuilding or replacement of the system are being researched with quoting of identified options captured along the way.
- **Update on WWTP phosphorous control efforts-** This has been an ongoing issue. The plant in its current configuration and capabilities is unable to meet the DNR requirements / limits of phosphorous emissions. We have been chemically treating the emissions to reduce phosphorous levels. The cost associated with the chemical treatment is approx. 20K annually, but the process does not reach the required control levels. The DNR has a program whereby you are able to secure credits from areas in the lakes water shed essentially setting aside farmlands from the use of fertilizer containing phosphorous. The Village was able to enter such an agreement with Hope Farm School on a 10-year contract for 60 credits annually. This should resolve our issue with the DNR for the length of the contract.

6. Discussion / Action on Water Systems Issues:

- **Update on Lead & Copper rule service line inventory status-** This is an effort to meet federal requirements for providing proof that our water service lines are not lead material based. A report filing deadline has been missed and our current plan to address the matter involves creating a spreadsheet of all service locations and providing photographic evidence that the lines are copper. Photos are currently being collected as water meters are replaced. Consideration is being given to asking residents to provide photos in an attempt to further facilitate the process.
- **Update on backflow prevention devices inspection program-** A Hydro Corp audit identified a number of findings that require attention. A copy of their audit report was included in the meeting information packet. Adam indicated he would contact Gunderson Plumbing for assistance in resolving the issues.
- **Update on backflow prevention devices inspection program -** A review of a DNR notice of noncompliance was conducted. The report cited a plumbing issue at the reservoir and the rate of water loss within our system. Adam indicated he would contact Gunderson plumbing with regard to

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the issue at the reservoir and was scheduled to work with a contractor in October that has the ability to identify leak locations and recommend solutions.

- **Update on water meter replacement program-** The effort here is ongoing. Adam reported that 155 meters have been completed at this point. The Village purchased a total of 300 meters in connection of this effort. Adam indicated that soon we will need to evaluate how many additional meters will be required to complete the project.
- **Update on water loss containment efforts-** Covered in the discussion of the DNR inspection action items.

7. Discussion / Action on Trane Company Energy & Sustainability report: A review and discussion was conducted. Mike and John indicated that while the report indicated some opportunities, it failed to provide a clear path forward in most areas. Mike added that a good share of the government incentives that could be used for project justification were no longer available. The subject was tabled at this point due to the more pressing issues faced by the utilities and committee at this time.

8. Discussion / Action on the Committee Mission Statement: A review of the committee's mission statement was conducted. Mike expressed that we should consider amending the statement to indicate the committee taking more active role in support of the administration tasks of utilities operation. The subject was tabled at this time due to the more pressing issues faced by the utilities and committee.

9. Set next meeting date: TBD based on applicable quotes and information received.

10. Adjournment: At 7:39 PM, a motion was made by Greg and seconded by John to adjourn the meeting. The motion carried with all ayes.

John Hurtley – Committee Secretary